



## TRAVEL ASSISTANCE PROGRAM

Major Orchestra Librarians' Association  
30<sup>th</sup> Annual Conference  
May 11 – 14, 2012  
New Orleans, Louisiana, USA

In an effort to enable as many member librarians as possible to attend the conference in New Orleans, MOLA is offering a limited amount of Travel Assistance funding.

**The deadline for receipt of this form is March 1st, 2012. Notification of awards will be made by March 12th.**

Travel Assistance is intended to help with transportation costs only - not with hotel, food, fees, or other miscellaneous expenses. The "Travel Assistance" section of the MOLA Policies states:

*The MOLA Board of Directors, in consultation with the Finance Committee, may from time to time designate funds to be used to subsidize MOLA-related personal travel expenses of MOLA member Librarians. Individuals may apply in writing at any time for such subsidization. Funds, if available, will be distributed in the order applications are received, unless, in the opinion of the Board, extenuating circumstances warrant otherwise*

*As guidelines in the decision-making process, the Board shall consider such factors as the applicant's personal or professional circumstances, degree of hardship, and level of scheduled Conference participation. Except in unusual circumstances, no applicant shall be granted funding in two consecutive years.*

*(Revised May 2005)*

Travel assistance requests will be reviewed by the Finance Committee and submitted to the Board for final approval.

Please make requests for Travel Assistance using this form. You may be asked to provide additional documentation. Submit completed forms by email or post to:

Sara Baguyos, MOLA Administrator  
11305 Taylor Street  
Omaha, NE, 68164, USA  
[admin@mola-inc.org](mailto:admin@mola-inc.org)

Date of application:

Name of MOLA member organization **and** librarian:

Anticipated total expenses for conference attendance (including hotel, food, registration fees):

Anticipated transportation cost only (**not** including hotel, food or fees):

Amount of funds provided by your organization for conference attendance:

Reason for requesting MOLA Travel Assistance (i.e., conference presenter, financial hardship, etc.):