

## Interlochen Arts Camp

Number of Positions: 7

### Responsibilities:

Position Details: Duties include preparing and distributing music for assigned large performing groups; marking bowings, numbering measures, inserting cuts, dynamics, etc. as indicated by the conductor and faculty; photocopying; filing music; and attending all rehearsals/concerts. Program includes a two-day learning intensive covering the basics of performing ensemble librarianship. Work closely with the Ensemble Managers. Some evenings and weekends are required.

### Qualifications:

Knowledge of classical music and jazz, ability to read music, and excellent written and verbal communication skills are fundamental. A moderate level of computer literacy is essential; experience with Mac OS and applications is preferred. Familiarity with Finale and/or Sibelius is a plus. Candidates must be self-motivated as well as possess the ability to work independently and as part of a team. Attention to detail and the capacity to perform in a fast-paced, deadline-driven environment are essential. Must be able to lift and transport boxes on wheeled carts across campus. Candidates holding or working towards a MLS degree are encouraged to apply.

Dates: Saturday, June 16 through Monday, August 6, 2012 (includes two-day training June 16 and 17)

Salary and Benefits: Stipend plus room and board.

Application: Open until filled.

Admission is offered on a rolling basis, so it is best to submit your application early.

Apply online: <http://www.interlochen.org/summerjobs>

Send questions to: [muslib@interlochen.org](mailto:muslib@interlochen.org)